



County of Fairfax, Virginia

MEMORANDUM

DATE: September 11, 2020

TO: Board of Supervisors

FROM: Bryan J. Hill *Bryan J. Hill*
County Executive

SUBJECT: CARES Act Stimulus Funding Update – September 2020

This memorandum is intended to provide the Board of Supervisors with an update of the receipt and allocation of stimulus funds to support the County's response to the COVID-19 pandemic. County staff have continued to work diligently to pursue funding, track expenses, and determine eligibility of these expenses to maximize outside funding sources.

As of September 2020, the County has received, or is anticipated to receive, \$296.5 million, which includes the \$200.2 million from the Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Fund (CRF). Of the \$200.2 million in CRF funds, \$187.5 million has been allocated for specific purposes/programs, leaving an unallocated balance of \$12.7 million. It should be noted that eligibility period for CRF funds extends to December 30, 2020.

The most significant update is the recommendation to allocate \$19.6 million in CRF funds to support Fairfax County Public Schools (FCPS). County staff have been working closely with FCPS staff regarding their funding needs following the decision to start the school year in a virtual environment. These conversations have included discussions regarding the eligibility of expenses under the CARES CRF guidelines as well as strategies to maximize other funding sources, such as FEMA (Federal Emergency Management Agency) reimbursements. On August 31, 2020, through a memo to Chairman McKay (attached), the School Board requested \$19.6 million in CRF funds for unmet needs related to health and safety supplies as well as technology. These categories of expenses fall within the initial guidelines for usage of CRF funds.

Subsequent to the School Board's request, the U.S. Department of Treasury released updated guidance regarding expenses related to the safe reopening of schools. In the updated guidance, Treasury indicated that "as an administrative convenience, Treasury will presume that expenses of up to \$500 per elementary and secondary school student to be eligible expenditures, such that schools do not need to document the specific use of funds up to that amount". While this additional guidance provides some relief to the stringent documentation requirements that are associated with the utilization of federal funds, County staff will continue to work with FCPS to maintain sufficient levels of documentation to allow for easier reporting and transparency regarding use of the funds.

Other significant updates from the August memorandum include:

- Consistent with staff’s recommendation and in anticipation of Board action on September 15, 2020, an increased allocation from CRF funds for the Fairfax RISE Grant Program from \$45.0 million to \$57.0 million. If the Board does not approve additional funding for the RISE program, this allocation will be updated as part of the October memorandum.
- An increase in the allocation from CRF funds from \$11.0 million to \$13.5 million for IT Needs for County Operations, based on the anticipated purchase of additional laptops for County employees and peripherals such as headsets and cameras.
- An increase in the allocation from CRF funds from \$1.0 million to \$1.5 million for Facility and Other County Modifications, based on actual expenses to-date.

Coronavirus Relief Fund allocations as of the August update and as they are currently projected are shown in the table below.

	August Allocation	September Allocation
Community and Business Support		
Basic Needs Support – CBO Distribution	\$20,000,000	\$20,000,000
Other Basic Needs Support	\$1,000,000	\$1,000,000
Nonprofit Sustainability Program	\$5,150,000	\$5,150,000
Fairfax RISE Grant Program*	\$45,000,000	\$57,000,000
Contribution to Towns	\$7,217,426	\$7,217,426
Public Health Programs		
Contact Tracing Program	\$16,700,000	\$16,700,000
Non-Congregate Sheltering (renamed from Homeless Services/Medical Isolation Program)	\$8,500,000	\$8,500,000
Public Health Response	\$5,000,000	\$5,000,000
Federally Qualified Health Centers Support	\$750,000	\$750,000
Position Redeployments	\$6,000,000	\$6,000,000
County Support and Operations		
IT Needs for County Operations	\$11,000,000	\$13,500,000
Facility and other County Modifications	\$1,000,000	\$1,500,000
Pandemic Administrative Leave	\$17,250,000	\$17,250,000
FFCRA Leave	\$800,000	\$800,000
Local Match for FEMA Reimbursements	\$7,500,000	\$7,500,000
Schools Support		
Support for FCPS Virtual Learning	\$0	\$19,600,000
Total Allocations	\$152,867,426	\$187,467,426
<i>Unallocated</i>	<i>\$47,368,059</i>	<i>\$12,768,059</i>

* Does not include \$1 million from Town of Vienna which is included in the Contribution to Towns

While no new notifications of additional grant awards have been received since the August memorandum, previous award amounts for two grants were revised. These updated amounts will be included in the revised *FY 2020 Carryover Review* recommendation, which will go to the Board early next week.

- Funding awarded from the SkillSource Group, Inc. (SSG) to the Department of Family Services to provide jobseeker services to residents within the City of Manassas, using Federal Coronavirus Relief Funds awarded to SSG by that jurisdiction from the Commonwealth of Virginia, has been updated from \$157,500 to \$390,982. These funds will provide employment and training programs for City of Manassas residents who have been furloughed or laid off due to the public health emergency.
- Funding awarded from SSG to the Department of Family Services to assist Prince William County Economic Development, using Federal Coronavirus Relief Funds awarded to SSG by that jurisdiction from the Commonwealth of Virginia, has been updated from \$327,500 to \$324,000. These funds will be used for a variety of workforce services that are focused on helping both jobseekers and employers as part of their Workforce Reskilling and Transition grant.

Allocations provided in this memorandum are based on the latest information from County agencies and per updated guidance from the Department of Treasury regarding eligible expenses. These allocations are subject to change as new funding is awarded, additional needs are identified, and expenses are shifted between funding sources. Any changes will be indicative of the County's efforts to utilize these funds most effectively and to maximize the dollars that can be used to support the community through this unprecedented health and economic crisis.

Monthly stimulus updates to the Board are planned for the second Friday of each month. The next update to the Board is anticipated to be provided on October 9, 2020.

Legislative Activity

Staff continues to monitor actions at the federal level regarding the potential for additional stimulus funding or expanded uses for existing funds. At the time of this memorandum, there has been no progress made in negotiations between the House and Senate regarding additional legislation.

If an agreement is reached, and depending on the details of the final legislation, allocations and expenses that the County has counted against the Coronavirus Relief Funds could be impacted. These memorandums will continue to provide the most up-to-date information based on updated guidance.

FEMA Public Assistance Update

As noted in prior updates, the FEMA local cost share has not yet been defined, nor has FEMA given any indication as to when it may make a decision on Governor Northam's request to provide 100% coverage of eligible expenses. Barring approval of this request, the County would, at a minimum, be required to cover 13% of the eligible costs. Additionally, there are some indications that the state may require localities to cover the state share of 12% as well. Thus, the allocation of

CARES funding for FEMA-eligible expenses could range from 0% to 25% of the total cost. This local cost share has been set aside in an allocation for the Coronavirus Relief Funds.

On September 1, 2020, FEMA released an advisory that limits the types of personal protective equipment (PPE) that will be considered for reimbursement. As of September 15, FEMA will limit eligible expenses to PPE provided to healthcare workers, patients with confirmed or suspected COVID-19 infection, and first responders. Additionally, funding for stockpiling a supply of eligible PPE is limited to a 60-day supply from date of purchase. Staff is still determining the impact of this updated guidance, and it is anticipated that some projected PPE expenses – that last month had been shifted in their entirety away from the Coronavirus Relief Fund in anticipation of pursuing FEMA reimbursements – will again be allocated to the CRF. Thus, the October stimulus memorandum is likely to reflect a new CRF allocation for PPE.

General Fund Coronavirus Pandemic Reserve

As recommended as part of the *FY 2020 Carryover Review*, the FY 2020 balance of \$11,261,111 in the General Fund Coronavirus Pandemic Reserve will be carried over and added to the \$9,838,597 which was set aside in reserve as part of the FY 2021 Adopted Budget Plan. As a result, a combined total of \$21,099,708 is available to allow the County to respond to various impacts of the pandemic. (It should be noted that a memorandum with updated Carryover recommendations will be provided to the Board early next week. These recommendations will include an increase to the General Fund reserve.)

Of the \$21.1 million currently available, \$1.24 million has been allocated as follows:

- \$205,000 (an increase over the \$10,000 included in the August memo) has been allocated for Fairfax RISE grants for organizations which have been deemed ineligible for CARES Coronavirus Relief Funds.
- \$630,000 has been allocated for the Fairfax County Excluded Workers Direct Assistance Program, as first detailed in the June memorandum. This funding, along with a \$500,000 grant from a philanthropic donor, will support the provision of direct assistance up to \$1,000 (depending on family size) to low-income immigrant individuals and families, and in particular, those workers excluded from other relief sources. The \$630,000 from the County's General Fund will support direct assistance as well as the staffing and administrative functions necessary to dispense the funds.
- \$400,000 has been allocated to support the Service Navigation Support Team (SNST). The SNST is a partnership between the Health Department, the Department of Neighborhood and Community Services (NCS), and contracted community-based organizations (CBOs) to ensure COVID-positive residents are successful in accessing basic needs when isolation or quarantine is necessary. To be eligible to receive services under the SNST, individuals must reside in Fairfax County and have been identified by the Health Department or QPID (Quarantine, Protection, Isolation and Decompression) shelter staff as COVID-positive and in need of services. Service Navigation supports will be short-term (up to 90 days) and interventions can be done virtually or in-person depending on CDC-recommended guidelines. Funding in the amount of \$400,000 will be used to support the CBO(s)

contracted to provide service navigation as part of this initiative. The CBO(s) will be responsible for supporting COVID-positive residents during isolation and/or quarantine by connecting them to available wraparound services, to include linking patients and family members across all areas of human services including basic needs. The CBO(s) will provide seamless and efficient service navigation by helping to remove barriers to accessing services, while increasing residents' engagement and active participation in care. Service navigation will be provided in a culturally and linguistically competent manner, ultimately enabling residents to improve their capacity for self-management and wellness. County staff are in the process of identifying the CBO(s) to be a part of this initiative, with a goal of fully implementing this initiative as of mid-August.

The following tables summarize programmatic and funding information related to the Coronavirus Relief Fund allocations, anticipated FEMA reimbursements, and other funds anticipated to be received or for which applications have been submitted.

Coronavirus Relief Fund Allocations		
<p>Of the \$200.2 million received from the CARES Coronavirus Relief Fund, <u>\$187.5 million</u> has been allocated to various programs and expenditures, as outlined below. To date, <u>\$121.1 million</u> has been encumbered or expended in the following programs, although some expenses may be moved to other funding sources.</p>		
Community and Business Support		
Basic Needs Support – CBO Distribution		
Current Allocation: \$20,000,000	Spent/Encumbered YTD: \$20,000,000	Balance: \$0
<p><i>Description:</i> As outlined in the April 24, 2020 memorandum to the Board of Supervisors on updated <i>FY 2020 Third Quarter Review</i> recommendations, \$20 million is allocated to be utilized for increased support to the County’s non-profit partners to support basic needs in the community. The County’s long-established Coordinated Services Planning (CSP) hotline (703-222-0880) for residents facing emergency need difficulties has seen significant call volume increases since the start of the COVID-19 public health crisis. To address the community’s need, funding will be allocated for the purpose of distribution to the existing network of CBOs directly connected to the CSP model. Funds will be awarded to existing CSP community-based organizations (CBOs) providers because they have the capacity and protocols in place to disburse funding quickly and are able to comply with necessary data requirements. The CSP model serves community members in a multilingual call center environment and is a screening agency for referral to local CBO partners for access to needed resources.</p> <p>Funding will support direct client assistance and staff directly supporting food and financial assistance. Financial services funding will provide assistance to meet the following needs: rent, mortgage, security deposits, housing fees (late, condo, HOA, etc.), utilities, and prescription assistance.</p>		

Coronavirus Relief Fund Allocations

Update: All payments have been made to CBOs and staff is closely monitoring utilization of the funds provided. Federal inaction related to additional stimulus support for families may impact the demand for assistance. Although no change to the \$20 million is included as part of this update, staff will continue to analyze trends and usage to determine if additional funds are necessary.

The program was implemented, and CBOs started disbursing funding on May 26, 2020. Through September 8, 2,097 households have been provided housing assistance, 187 households have received utilities assistance, and 1,814 referrals have been made for food assistance. Of the allocation, \$8.52 million has been utilized by the CBOs, representing direct assistance to help vulnerable residents.

Other Funding Sources: Other funding sources are being utilized to provide other basic needs support, as described below, however no other funding has been identified that would specifically offset this allocation.

Other Basic Needs Support

Current Allocation: \$1,000,000	Spent/Encumbered YTD: \$411,888	Balance: \$588,112
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Description: These funds will support basic needs requirements in addition to the \$20 million allocated to specific community-based organizations, as described above. Support will be provided to organizations that do not provide direct assistance but serve as the backbone for the basic needs infrastructure, such as food banks who supply food to CBOs at reduced costs.

Update: To date, funding has been provided in support of food services both for the purchase of food at a local food bank and emergency food services through the One Fairfax initiative. Funding has also been provided for short-term respite services for low-income kinship caregivers. Staff is continuing to work with County partners to determine additional needs.

Other Funding Sources: Funding from the General Fund Coronavirus Pandemic Response Reserve has been leveraged to expand the reach of the basic needs support to all residents who are part of the County’s diverse community.

Additionally, Community Development Block Grant and Community Services Block Grant funds received are being used to supplement Coronavirus Relief Funds to provide basic needs support to County residents in need.

Coronavirus Relief Fund Allocations		
Nonprofit Sustainability Program		
Current Allocation: \$5,150,000	Spent/Encumbered YTD: \$5,150,000	Balance: \$0
<p><i>Description:</i> As outlined in the April 24, 2020 memorandum to the Board of Supervisors on updated <i>FY 2020 Third Quarter Review</i> recommendations, with the amount slightly increased from the original proposal based on applications received, an amount of \$5.15 million is allocated to support non-profit organizations in the County. Nonprofits are experiencing an increasing demand for services while withstanding organizational challenges which are limiting their capacity to fulfill their missions – balancing the need to devise new operating plans to serve as many clients as possible while also grappling with how to maintain operations and payroll and protect and care for employees. Although this funding will not produce direct client outcomes, an investment in the operations and systems of non-profits will support improved or continued high-quality service to beneficiaries by strengthening the core capacities of non-profits to carry out their missions.</p> <p>Non-profits that function as a part of Fairfax County’s social safety net in the areas of Financial Stability, Food and Nutrition, Literary/Educational Attainment, Health, Housing, Positive Behaviors and Healthy Relationships, and/or Support/Community/Social Networks were eligible to apply for funding to address immediate organizational and operational needs. The program will support projects that address an identified area of organizational capacity constrained related to the impacts of COVID-19, to include, but not limited to: Employee Retention; Equipment and Materials; Rent Payments; Debt Payments; and Technology Upgrades.</p> <p>Allocations will be made based on the number of employees the organization has serving Fairfax County residents, with an additional allocation possible for organizations with significant operating expenditures. Grants are being provided in the amounts of \$25,000, \$50,000, and \$75,000.</p>		
<p><i>Update:</i> A total of 148 non-profits have been awarded funding. Funding has been distributed to these grantees and most have begun expending funds.</p> <p>Four additional non-profits were awarded funding; however, payments have not been made (two non-profits have not signed and returned the agreement and the other two have declined the award due to concerns over restrictions on religious organizations). It should be noted that staff is following federal guidance on the use of funding and language pertaining to religious organizations. If these payments are not made, it will free up funding for other County needs.</p>		
<p><i>Other Funding Sources:</i> Currently, no other funding sources have been identified; however, General Fund resources may be utilized to provide support for community-based organizations who specifically support the needs of the County’s diverse community.</p>		

Coronavirus Relief Fund Allocations		
Fairfax RISE Grant Program		
Current Allocation: \$57,000,000	Spent/Encumbered YTD: \$21,789,683	Balance: \$35,210,317
<p><i>Description:</i> The primary purpose of the Fairfax RISE (Relief Initiative to Support Employers) grant program is to provide immediate relief to small businesses and non-profits impacted by the COVID-19 pandemic. The program is intended to help small businesses and nonprofit organizations remain in business through the COVID-19 emergency and address gaps that may exist among complementary programs. The grant will not have to be repaid.</p> <p>The grant program also establishes a minimum allocation of 30% (or \$7.5 million) of total funding towards awards for women-owned, minority-owned, and/or veteran-owned businesses. Grant funds will be allocated based on the number of full-time-equivalent (FTE) employees:</p> <p>Employees, 1-10: \$10,000 Employees, 11-25: \$15,000 Employees, 26-49: \$20,000</p> <p>To be eligible, applicants must be established and have one or more location(s) in Fairfax County, including the principal place of business. Fairfax County includes businesses and organizations located in the Towns of Herndon, Vienna, and Clifton. Additionally, awardees must have at least one full-time-equivalent (FTE) and less than 50 FTE total employees across all locations, in operation over 1 year, and, with the exception of nonprofits, have a valid Business, Professional and Occupational Licenses (BPOL).</p> <p>In addition to the \$45 million previously approved by the Board of Supervisors, the allocation reflects an additional \$12 million that is recommended by staff to be added to the program and which will go to the Board of Supervisors for approval at the September 15 Board meeting. With this allocation, it is anticipated that all eligible applicants will be able to receive RISE grants.</p> <p>The program is also increased with an additional allocation of \$1,000,000 in funds from the Town of Vienna. (This funding is included below in the Contributions to Towns category.) The collaboration with the Town of Vienna allows for an expansion in the number of businesses who can be served by the RISE Grants. Vienna’s contribution increases the total RISE Grant award amount to \$58,000,000, with a commitment that a minimum of \$1,000,000 will be allocated to businesses located within the Town of Vienna. Town of Vienna businesses, along with those within the Town of Herndon and the Town of Clifton, are eligible for RISE Grants.</p>		
<p><i>Update:</i> As of Friday, September 11, 2020, 2,003 RISE grants have been awarded for a total of \$21,900,000. This represents 48% of the total funding allocated for the program (excluding the potential \$12 million pending Board approval on September 15). It should be noted that 18 RISE grants for a total of \$205,000 have been provided to organizations not deemed to be</p>		

Coronavirus Relief Fund Allocations

eligible for CARES Coronavirus Relief Funds. Those grants will be paid out of the County’s General Fund pandemic reserve. The remaining 1,985 RISE grants, totaling \$21,695,000, utilize the CARES Coronavirus Relief Funds. In addition, \$94,683 has been expended for administrative costs.

An additional 1,322 grants totaling \$14,480,000 have been approved and are being processed. All of these grants are eligible for CRF funds.

The Department of Economic Initiatives will continue to provide the Board of Supervisors with Fairfax RISE updates. Eligibility information and FAQs are frequently updated and can be found at: <https://www.fairfaxcounty.gov/economic-success/fairfaxrise>.

Other Funding Sources: RISE grants provided to organizations not eligible for CRF funds will be funded out of the County’s General Fund pandemic reserve. It is not otherwise anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.

Contributions to Towns

Current Allocation: \$7,217,426	Spent/Encumbered YTD: \$7,217,426	Balance: \$0
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Description: Based on population, the County has provided funding to the towns of Herndon, Vienna and Clifton to support expenses relative to their pandemic response. The towns are subject to the same limitations on the usage of Coronavirus Relief Fund as the County and are required to maintain the appropriate documentation.

Update: Funding was provided to the towns on April 28 with Herndon receiving \$4,279,441, Vienna receiving \$2,886,552, and Clifton receiving \$51,433.

Fairfax County staff continues to hold weekly meetings with the towns’ Finance Directors to discuss uses of the funds, any new guidance issued, and to answer general questions.

As noted above, the Town of Vienna has agreed to provide \$1,000,000 of their allocation to supplement the Fairfax RISE Grant program.

Other Funding Sources: While the towns are expected to utilize their Coronavirus Relief Funds in line with the County’s current allocations, it should be noted that they may also be able to apply for FEMA reimbursements for eligible expenses.

Coronavirus Relief Fund Allocations			
Public Health Programs			
Contact Tracing Program			
Current CARES Allocation:	\$16,700,000	Spent/Encumbered YTD: \$24,664,657	Combined Balance: \$3,425,599
State Funding:	\$11,390,256		
	\$28,090,256		
<p><i>Description:</i> The Health Department has contracted with the Institute for Public Health Innovation (IPHI) to implement the County’s contact tracing and case investigation program.</p> <p>IPHI will hire up to 330 employees, who will be employees of IPHI and deployed to the Health Department to support contact tracing efforts. These employees, along with existing Health Department staff, will be utilized for the contact tracing and case investigation program which includes interviewing individuals who are confirmed or probable COVID-19 patients along with reaching out to individuals who have come in contact with the COVID-19 patient. Public health staff on this team reach out to and warn these contacts of their potential exposure as rapidly and sensitively as possible. As staff speak with contacts, they help individuals assess risk and share information and instructions for self-monitoring, isolation and staying healthy.</p> <p>Additionally, IPHI will be providing up to 70 Community Health Workers. The Community Health Worker collaborates with contact tracing teams, the Health Department Outreach Team, and the community to provide culturally competent supports and communication to individuals and families in following COVID-19 related self-isolation or quarantine protocols, through health education, coaching, modeling and reinforcing recommended health messages, and identifying and addressing barriers to programs and services needed to safely self-isolate and quarantine. The Community Health Worker facilitates connections between individuals and families in diverse communities to community-based programs, services and resources for food, transportation, shelter, physical and mental healthcare, child and elderly care, and other social supports by utilizing neighborhood or community-level knowledge and familiarity.</p> <p>In addition to the IPHI contract, the Health Department will also add 35/35.0 FTE new Public Health Nurse positions. These positions will support case and contact investigations and public health interventions in high risk settings and communities. The Health Department will immediately begin recruitment of these positions and the positions will be formally approved by the Board as part of the <i>FY 2020 Carryover Review</i>. Full year funding for these positions totals \$4.4 million. After the pandemic is over, these positions will be redeployed to the School Health program to address the nurse to student ratio. Based on modest Fairfax County Public Schools enrollment growth, this will bring the nurse to student ratio to 1:1,990. This is just under the 1:2,000 target.</p> <p>Total funding for the program through December 30, 2020 is currently estimated at \$28.1 million; however, the Health Department has received \$11.4 million from the state in support of</p>			

Coronavirus Relief Fund Allocations

the contact tracing and case investigation program. This means the net impact to the Coronavirus Relief Fund is \$16.7 million.

Update: A total of 362 positions are currently filled; some are in various stages of training while others have begun their work assignments. The final cohort in the initial hiring surge will be fully trained and deployed by September 25, 2020. Moving forward, cohorts will be hired to replace vacancies, as needed. Of the 35 new Public Health Nurse positions, 24 positions have been filled and recruitment has been completed for another 6 positions with a scheduled start date on or before September 28, 2020. Additionally, per the update provided to the Board of Supervisors at the Health and Human Services Committee meeting on June 30, 2020, staff has determined that in order to effectively implement contact tracing, additional workspace is needed. The County has entered into a short-term lease agreement to accommodate the day-to-day activity of the contact tracers and case investigators. The Coronavirus Relief Fund will cover lease payments through December 30, 2020.

Other Funding Sources: The County has received \$11.4 million in funding from the Virginia Department of Health to support the contact tracing and case investigation program.

General Fund resources will also be utilized to provide wrap-around support services for individuals identified through the contact tracing program who may need financial or other assistance in order to follow public health guidelines without creating a hardship for their families. These funds would provide an additional layer of support for the County’s diverse community.

Non-Congregate Sheltering

Current CARES Allocation:	\$8,500,000	Spent/Encumbered YTD: \$14,549,690	Combined Balance: \$6,231,678
ESG COVID-19 Grant:	\$8,281,368		
FEMA Reimbursement	<u>\$4,000,000</u>		
	\$20,781,368		

Description: The Medical Isolation Program provides non-congregate sheltering in hotel rooms to people who are experiencing homelessness and are either confirmed to be positive for COVID-19; waiting to be tested or know they were exposed to COVID-19; or are at the highest risk of severe complications from COVID-19. It also provides overflow capacity to accommodate homeless shelter decompression (to reduce crowding) and increased shelter demands. In addition, the program provides shelter for individuals who are not experiencing homelessness but cannot safely isolate at home, such as individuals living in an overcrowded dwelling. Referrals to the hotels are sent by homeless service providers, hospitals, Healthworks of Northern Virginia, Neighborhood Health, Fairfax-Falls Church Community Services Board and Department of Family Services. Local nonprofits and businesses are contracted to replace most of the hotel operations, including on-site management and guest services, cleaning and laundry, meal delivery, and security, as well as medical- and non-medical transportation to the hotels.

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Update: As of September 9, there are 453 hotel rooms under contract at six hotels. Ten rooms are reserved for use by the City of Alexandria through a cost sharing agreement. The occupancy rate for the remaining 443 rooms is 81 percent with 358 rooms in use. Of the 447 individuals currently residing in the hotels, 87 percent were referred by homeless services providers; 9 percent of the individuals were referred by various Fairfax County Government departments; 3 percent were referred by hospitals; and less than 1 percent were referred from local Federally Qualified Health Clinics. Fourteen of the guests were not homeless at admission.

According to the demographic information reported by the guests at admission, 51 percent are Black or African American; 31 percent are White and non-Hispanic or -Latino; 11 percent of the guests are of Hispanic or Latino ethnicity; three percent are Asian; and one percent are American Indian or Alaska Native. Three percent are unknown.

The current allocation is based on anticipated needs through calendar year 2020. Subsequent update memos will refine this allocation based on utilization and the projected duration of the health crisis. Staff is also exploring whether it is cost effective to utilize the ESG dollars to implement Rapid Rehousing strategies in an effort to quickly transition individuals and families into permanent housing with appropriate supports.

Other Funding Sources: In addition to the \$8.5 million allocation in CARES funding, this program is also anticipated to be supported with \$8.3 million in Emergency Solutions Grant (ESG) COVID-19 funding as well as \$4.0 million in FEMA reimbursements. It should be noted that the costs to-date are those for the total program across all three funding streams.

Public Health Response

Current Allocation: \$5,000,000	Spent/Encumbered YTD: \$334,352	Balance: \$4,665,648
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Description: Public health emergency responses can challenge the Health Department’s (HD) ability to meet the surge demands required to simultaneously respond to public health outbreaks and continue to provide services. In order to quickly mobilize the workforce to assist in a response to a public health outbreak, the HD has a policy designating all employees as Emergency Responders critical to a public health emergency response should the need arise. The policy outlines the processes by which the HD may stand up an internal Incident Management Team and leverage staff from throughout the HD, redeploying them to a variety of roles to support a response. The COVID-19 response has been managed consistent with this policy. An Incident Management Team has been established and many services have been reduced (e.g., clinical services, including Immunizations, Vital Records, Sexually Transmitted Infection clinics) or suspended (e.g., Speech and Hearing, Dental and Refugee services, the School Health Program, and some Environmental Health Services). This has allowed more than 400 staff (both merit and benefits-eligible) to be re-deployed and/or partially detailed to assist in the County’s public health response. These staff are assisting in the call centers, on a Case and Contact Investigation Team, on a Rapid Response and Prevention Team, or a Point

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Prevalence Survey Team as well as administrative activities. Costs associated with the Incident Management Team will be charged to FEMA and costs associated with existing staff redeployments will be charged to CRF Position Redeployments.

In addition to the redeployment of existing staff, the Health Department's response also includes the five positions included in the *FY 2020 Third Quarter Review* and the eight positions included in the FY 2021 Adopted Budget Plan. Additionally, 13 positions were included in the *FY 2020 Carryover Review* – two for the Office of Emergency Management and 11 for the Department of Neighborhood and Community Services. In an effort to immediately address wait times in the Coordinated Services Planning (CSP) call center, NCS will immediately begin recruitment of these positions and the positions will be formally approved by the Board as part of the *FY 2020 Carryover Review*. These positions will address important operational and support roles necessary in a response of this size and will charge the Public Health Response category.

The revised *FY 2020 Carryover Review* recommendation, which will go to the Board the week of September 14, 2020, will include an additional nine positions to support the Fairfax County Public Health Laboratory (FCPHL). This will allow the FCPHL to expand testing capacity from 500 COVID-19 samples per day to 1,000 COVID-19 samples per day. These positions will initially be funded with the COVID-19 Health Department Lab – PPP and Health Care Enhancement Act grant awarded by the state. Funding will cover a 30-month period. The Health Department will immediately begin recruitment of these positions and the positions will be formally approved by the Board as part of the *FY 2020 Carryover Review*.

Lastly, this category also includes other activities the County has undertaken in order to effectively respond to the pandemic. Examples of these types of activities include:

- Media and communication expenses, not covered by FEMA, related to messaging and enforcement of public health orders related to COVID-19.
- Equipment and supply rental such as tents and HVAC in order to screen clients prior to entering facilities operated by the Fairfax-Falls Church Community Services Board.
- Upgraded telecommunications and web accessible systems in order to allow the General District Court to process online payments rather than in person.

Update: As the response progresses, additional existing staff will most likely need to be “activated” and deployed to the response, to augment existing response teams and to provide respite to other staff working long hours in a high paced environment. All of the 13 Health Department positions added at Third Quarter and the FY 2021 Adopted Budget have been created and 6 positions have been filled. Recruitment continues for the remaining positions. The 11 positions supporting the CSP call center have been created and recruitment is underway.

Coronavirus Relief Fund Allocations		
<p><i>Other Funding Sources:</i> Many of the expenses are eligible for FEMA reimbursements and staff will maximize this funding stream prior to charging to the CRF allocation. Additionally, in accordance with federal guidance, staff redeployed in support of the Public Health Response will be charged against the Position Redeployments category.</p>		
Federally Qualified Health Centers Support		
Current Allocation: \$750,000	Spent/Encumbered YTD: \$375,000	Balance: \$375,000
<p><i>Description:</i> This funding is intended to provide support to the County’s two nonprofit Federally Qualified Health Centers (Neighborhood Health and Health Works) so they can continue to safely and effectively provide healthcare services to low-income individuals and families in the community, including testing and treatment and follow-up care of COVID-19 patients.</p>		
<p><i>Update:</i> The County has finalized contracts with Neighborhood Health and Health Works. Each FQHC was allowed to request up to 50% of their allocation up-front per the terms of the contracts, and these payments have been made. Additional funds will be made on a reimbursement basis.</p>		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
Position Redeployments		
Current Allocation: \$6,000,000	Spent/Encumbered YTD: \$2,655,279	Balance: \$3,344,721
<p><i>Description:</i> Based on additional guidance released by the Department of Treasury, only salary expenses of positions whose duties have been substantially changed to respond to the COVID-19 pandemic are eligible. Position redeployments are the result of a combination of facility closures, which necessitated the redirection of employees to support the County’s COVID-19 response, as well as Health Department positions that were redeployed to specifically support the agency’s response. Please see the Public Health Response category above for information on actions taken by the Health Department in support of this effort.</p>		
<p><i>Update:</i> Staff will continue to examine the duties and responsibilities of individual positions throughout the County to determine eligibility. CRF can be used for position redeployments through December 30, 2020.</p>		

Coronavirus Relief Fund Allocations		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
County Supports and Operations		
IT needs for County Operations		
<p>Current Allocation: \$13,500,000</p>	<p>Spent/Encumbered YTD: \$4,575,948</p>	<p>Balance: \$8,924,052</p>
<p><i>Description:</i> This allocation supports information technology investments to support enhanced teleworking, including laptops and software licenses, as well as remote technical support licenses to allow IT staff additional capabilities to assist with technical support for remote users.</p>		
<p><i>Update:</i> In addition to 2,900 laptops, 1,000 Citrix licenses and 1,000 Zscaler licenses, the County has also purchased 1,000 mobile phones which were distributed to agencies on the front line of the County’s COVID-19 response. Future spending is planned for enhanced Microsoft licenses to allow for improved collaboration tools and integrated telephonic capabilities and additional laptops.</p>		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
Facility and other County Modifications		
<p>Current Allocation: \$1,500,000</p>	<p>Spent/Encumbered YTD: \$1,476,941</p>	<p>Balance: \$23,059</p>
<p><i>Description:</i> The Facilities Management Department (FMD) is coordinating facility modifications to install CDC-recommended safety barriers to physically separate and increase the distance between customer service employees and customers/clients. This category has been expanded to also include pedestrian improvements to enable social distancing.</p>		
<p><i>Update:</i> FMD is in the process of installing plexiglass and tempered glass protection barriers at 23 County buildings and the Courthouse. Expenses are also related to systems furniture door sliders to close off staff workspaces from paths of travel, floor signs to encourage social distancing, and other signage to communicate mask requirements.</p>		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		

Coronavirus Relief Fund Allocations		
Pandemic Administrative Leave		
Current Allocation: \$17,250,000	Spent/Encumbered YTD: \$17,109,712	Balance: \$140,288
<p><i>Description:</i> CARES guidance indicates that Coronavirus Relief Funds can be used to cover unanticipated administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace.</p> <p>In mid-March, County employees were granted up to 6 weeks of administrative leave if they could not telework due to a lack of childcare or elder care in their household, an inability to work due to being quarantined, sickness due to exposure to COVID-19 virus, a compromised immune system, a lack of work due to a facility closure, a serious health condition, or being age 65 or above. After May 9, 2020, this leave is granted only for those who are under quarantine per County medical advice due to an on-the-job COVID exposure.</p>		
<p><i>Update:</i> Through June 30, 2020, just over \$17 million was expended across the County for pandemic administrative leave. Because this leave is now limited to workplace exposures, it is not anticipated that there will be additional significant expenses.</p>		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
FFCRA Leave		
Current Allocation: \$800,000	Spent/Encumbered YTD: \$750,719	Balance: \$49,281
<p><i>Description:</i> As required by the Families First Coronavirus Response Act (FFCRA), the County is providing emergency paid sick leave or emergency family and medical leave for a variety of situations, including: if an employee was advised to quarantine, was ill due to COVID-19 exposure, had a lack of childcare, or needed to care for another person in quarantine. These leave types vary in terms of how long they can be used and in the maximum rate of pay.</p> <p>CARES guidance specifically allows for covering expenses of providing paid sick and paid family and medical leave to public employee to enable compliance with COVID-19 public health precautions.</p>		
<p><i>Update:</i> Through June 30, 2020, just over \$750,000 was expended across the County in the FFCRA leave categories. Although the FFCRA leave does not expire until December 31, 2020, there are limitations on how many days the leave can be taken. Thus, expenses for the remainder of the calendar year are not anticipated to be significant.</p>		

Coronavirus Relief Fund Allocations		
<p><i>Other Funding Sources:</i> It is not anticipated that other funding sources will be identified for this purpose. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.</p>		
FEMA Local Cost Share		
Current Allocation: \$7,500,000	Spent/Encumbered YTD: \$0	Balance: \$7,500,000
<p><i>Description:</i> As noted in the table on the following page, based on estimated expenses which will be pursued for FEMA reimbursement of \$30 million, the maximum 25% local cost share is \$7,500,000.</p>		
<p><i>Update:</i> The County is still in the process of preparing reimbursement submissions. Upon review by FEMA and determination of eligibility, reimbursements will be received for approved expenses. The local cost share will be transferred using CRF Funds to the FEMA grant as reimbursements are received.</p>		
<p><i>Other Funding Sources:</i> Governor Northam has requested that FEMA provide 100% reimbursement for eligible expenses. Similarly, the HEROES Act passed by the House of Representatives calls for 100% reimbursement. These funds will be reallocated if the local cost share is eliminated.</p>		
Schools Support		
Support for FCPS Virtual Learning		
Current Allocation: \$19,600,000	Spent/Encumbered YTD: \$0	Balance: \$19,600,000
<p><i>Description:</i> This allocation supports health and safety supplies and technology requirements to support Fairfax County Public Schools in the current virtual learning and environment and as the system prepares to return students to classroom settings. This allocation is consistent with the request from the Fairfax County School Board per an August 31, 2020 letter to Chairman McKay. Per updated guidance from the U.S. Department of Treasury, expenses of up to \$500 per elementary and secondary school student will be deemed as eligible expenditures, such that schools do not need to document the specific use of funds up to that amount.</p>		
<p><i>Update:</i> County staff will work with FCPS to identify and transfer expenses to the sub-fund established fund in the FOCUS system used to track CRF expenses. No adjustments to the School Operating transfer or other appropriation adjustments will be required.</p>		

Coronavirus Relief Fund Allocations

Other Funding Sources: As on the County side, School staff are working to maximize resources, including CARES funds received directly by the Schools, School Operating Funds, and FEMA reimbursements. Staff will continue to evaluate all funding opportunities and will utilize other sources if they become available.

Expenses to be Pursued for FEMA Reimbursement									
<p>Expenses to be pursued for FEMA reimbursement are currently estimated at <u>\$30 million</u>, with projections by category provided below. As reimbursement claims are submitted and as reimbursements are received, this table will be updated. Based on a maximum 25% local cost share, <u>\$7.5 million</u> has been set aside as an allocation against the Coronavirus Relief Funds.</p>									
Communications									
Estimated Expenses: \$500,000	Spent/Encumbered Year-to-Date: \$383,611	Reimbursements Submitted: \$0	Reimbursements Received: \$0						
<p>Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.</p>									
Disinfection (Products and Contracts)									
Estimated Expenses: \$4,000,000	Spent/Encumbered Year-to-Date: \$1,352,793	Reimbursements Submitted: \$0	Reimbursements Received: \$0						
<p>Expenses for disinfection of public areas and other facilities in response to the COVID-19 public health emergency.</p> <p>The County transitioned to Single Point Ordering (SPO) on April 6, 2020 through the Department of Procurement and Material Management (DPMM). At this time, there is a variety of needed items in stock at the Logistics Center. The most critically needed cleaning and sanitizing item that remains difficult to find is disinfectant wipes.</p> <p>Currently stocked in the Logistics Center are the following items which staff anticipates will fulfill requests for assistance for the next several weeks to months, depending upon the actual items and the rate at which they are being “burned”, or used.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Disinfectant wipes, containers</td> <td style="text-align: right;">2,160</td> </tr> <tr> <td>Sanitizing spray, bottles</td> <td style="text-align: right;">5,172</td> </tr> <tr> <td>Hand sanitizer gel (total oz.)</td> <td style="text-align: right;">554,272 oz.</td> </tr> </table> <p>Sourcing these and other critical items is becoming less challenging, as items such as disinfectant wipes, disinfectant sprays and paper products have become more readily available. These products are decreasing slightly in price, but prices have yet to return to pre-pandemic levels.</p> <p>As some items, such as paper products and hand sanitizer, have become more readily available, these items are being transitioned off of the SPO list so that sourcing efforts can be concentrated around the critical PPE items still in great need.</p>				Disinfectant wipes, containers	2,160	Sanitizing spray, bottles	5,172	Hand sanitizer gel (total oz.)	554,272 oz.
Disinfectant wipes, containers	2,160								
Sanitizing spray, bottles	5,172								
Hand sanitizer gel (total oz.)	554,272 oz.								

Expenses to be Pursued for FEMA Reimbursement			
Emergency Operations Center/Health Department Operations Center			
Estimated Expenses: \$2,800,000	Spent/Encumbered Year-to-Date: \$17,922	Reimbursements Submitted: \$0	Reimbursements Received: \$0
Emergency medical response expenses related to COVID-19 - including Emergency Operations Center costs.			
Jail Support			
Estimated Expenses: \$200,000	Spent/Encumbered Year-to-Date: \$0	Reimbursements Submitted: \$0	Reimbursements Received: \$0
COVID-19-related expenses of maintaining county jails as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.			
Law Enforcement/Security			
Estimated Expenses: \$1,500,000	Spent/Encumbered Year-to-Date: \$17,656	Reimbursements Submitted: \$0	Reimbursements Received: \$0
Law Enforcement and Security related to enhanced security for County facilities or COVID-related events, including uniformed or contract services.			
Medical Expenses			
Estimated Expenses: \$1,500,000	Spent/Encumbered Year-to-Date: \$508,433	Reimbursements Submitted: \$0	Reimbursements Received: \$0
COVID-19 related expenses of clinics and similar facilities. Costs of providing COVID-19 testing, including serological testing. Emergency medical response and medical transport expenses.			

Expenses to be Pursued for FEMA Reimbursement			
Non-Congregate Sheltering			
Estimated Expenses: \$4,000,000	Spent/Encumbered Year-to-Date: \$3,301,598*	Reimbursements Submitted: \$0	Reimbursements Received: \$0
<p>Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.</p> <p><i>*This figure is also included in the combined spending total on page 12 as multiple funding sources are being used to fund this program and final allocations may vary.</i></p>			
Personal Protective Equipment (PPE)			
Estimated Expenses: \$14,000,000	Spent/Encumbered Year-to-Date: \$9,084,837	Reimbursements Submitted: \$0	Reimbursements Received: \$0
<p>Expenses for acquisition and distribution of medical and protective supplies, including personal protective equipment.</p> <p>Since the County transitioned to Single Point Ordering (SPO) on April 6, 2020, and even before, the Department of Procurement and Material Management (DPMM) began sourcing critically needed PPE and cleaning supplies.</p> <p>The County Logistics Center has pivoted its services to support the SPO efforts and is receiving, storing, and delivering the items in response to County agencies’ Request for Assistance placed through the Office of Emergency Management.</p> <p>At this time, there is a variety of needed items in stock at the Logistics Center. The most critically needed PPE items remain respirator masks for first responders and protective nitrile gloves.</p> <p>The County is engaged with the Battelle Critical Care Decontamination System through an agreement, and we are actively using the system located in the District of Columbia. Many respirator masks can be cleaned and safely reused multiple times. First responders are actively being fit tested for additional respirator models that have become more readily available.</p> <p>Currently stocked in the Logistics Center are the following items which staff anticipates will fulfill requests for assistance for the next several weeks to months, depending upon the actual items and the rate at which they are being “burned,” or used.</p>			
Respirator masks	85,760	Protective “dust” masks	614,148
Surgical masks	617,050	Cloth masks	104,260
Medical gowns	316,325	Protective nitrile gloves	845,602

Expenses to be Pursued for FEMA Reimbursement			
Safety goggles	5,000		
<p>Sourcing these and other critical items continues to be challenging. Although DPMM is beginning to experience some stabilization in the supply chain, for a few items pricing remains volatile and higher than pre-pandemic levels. Gloves, which are a very high use item, continue to be priced nearly 5 times higher than pre-pandemic prices and have become very difficult to source.</p> <p>Estimated expenses for PPE are expected to increase and could reach over \$20 million, with most of these additional costs attributable to N-95 respirator masks and gloves. Staff continues to track burn rates and has projected needs through calendar year-end. These projections assume that viral spread will continue in the current trajectory. They will be revised as needed.</p>			
Response Overtime/Supplies			
Estimated Expenses: \$1,500,000	Spent/Encumbered Year-to-Date: \$559,287	Reimbursements Submitted: \$0	Reimbursements Received: \$0
<p>Overtime Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. In addition, expenses for public safety measures.</p>			

Other Funding Sources		
<p>A total of <u>\$96.2 million</u> has been awarded, or is anticipated to be awarded, to the County or Fairfax County Public Schools to support pandemic response efforts.</p>		
WIOA Rapid Response		
Funding Amount: \$396,208	Status: Awarded	Board Notification: Accept Board Item on April 14, 2020
<p>The rapid response funding, through the Workforce Innovation and Opportunity Act (WIOA), will provide layoff aversion funding to local businesses during the COVID-19 national emergency.</p>		
CARES Act Provider Relief Fund		
Funding Amount: \$699,387	Status: Awarded	Board Notification: Funding included in the April 24, 2020 memo to the Board and was approved as part of the <i>FY 2020 Third Quarter Review</i>
<p>Funding was allocated based on the Medicare fee-for-service reimbursements received for EMS ambulance transport in 2019. Funding will be used to prevent, prepare for, and respond to coronavirus, and to reimburse the County for health care-related expenses.</p>		
Emergency Solutions Grant COVID-19		
Funding Amount: \$1,699,586	Status: Awarded	Board Notification: Funding included in the April 24, 2020 memo to the Board and was approved as part of the <i>FY 2020 Third Quarter Review</i>
Funding Amount: \$6,581,782	Status: Awarded	Board Notification: Accept Board Item on July 28, 2020
<p>Funding will primarily be used to create additional emergency shelter capacity, including new isolation and quarantine shelter beds, in local hotels. Staff is also exploring whether it is cost effective to utilize the ESG dollars to implement Rapid Rehousing strategies in an effort to quickly transition individuals and families into permanent housing with appropriate supports.</p>		

Other Funding Sources		
Community Development Block Grant (CDBG) – Coronavirus		
Funding Amount: \$3,506,542	Status: Awarded	Board Notification: Funding included in the April 24, 2020 memo to the Board and was approved as part of the <i>FY 2020 Third Quarter Review</i>
<p>The CDBG program seeks to stimulate the development and preservation of low- and moderate-income housing through the provision of loans, public facilities, and improvements directed toward conserving and upgrading low- and moderate-income neighborhoods. It also supports the provision of special outreach and assistance services to low- and moderate-income households. These funds will be used to provide emergency rent and utility assistance for families who have lost income due to COVID-19; operating support for affordable housing providers whose tenants are unable to pay their rent; and administrative support, if needed, to implement and monitor these activities.</p>		
Domestic Violence Prevention and Services Grant - CARES Act		
Funding Amount: \$30,401	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
<p>Funding of \$30,401 will be used to implement technology enhancements/software service to support the 24-hour Domestic and Sexual Violence Hotline Services. These improvements are needed to support remote hotline operations, allow more functional routing of calls and simultaneous calls.</p>		
Programs Administered as part of the Area Agency on Aging		
Funding Amount: \$2,141,122	Status: Awarded	Board Notification: Accept Board Item on June 9, 2020
<p>Pass through funding from the Virginia Department for Aging and Rehabilitative Services as a result of funding made available to address the COVID-19 pandemic for programs administered as part of the Area Agency on Aging will be used to support nutrition services including home delivered meals and congregate meals, community based services such as grocery shopping, medication pick-up, family caregiver support, and training associated with the Long-Term Care Ombudsman program.</p>		

Other Funding Sources		
Community Services Block Grant (CSBG)		
Funding Amount: \$874,520	Status: Awarded	Board Notification: Accept Board Item on June 23, 2020
<p>Funding will be used to increase emergency food distribution to clients earning 200 percent of Federal Poverty Level or below through Food for Others’ community partners and mobile emergency food distribution. Clients will not be required to travel to the Food for Others warehouse in Merrifield. The mobile program will also provide choice for customers, allowing them to select items they need on Food for Others’ website.</p>		
WMATA CARES Credit (Connector)		
Funding Amount: \$26,000,000	Status: Anticipated	Board Notification: Funding included in the <i>FY 2020 Carryover Review</i>
<p>The County has received notification from WMATA of \$26.0 million in funding from the Federal Transit Administration being made available through the CARES Act. This funding is intended to provide support to local transit agencies, with WMATA being the pass-through organization. In order to provide this funding to the County, WMATA will apply \$26 million as a credit towards the County’s first payment in FY 2021. These funds can be used for costs incurred as far back as January 20, 2020 and do not expire. Furthermore, this funding can be utilized to offset revenue losses. This funding was recognized as part of the <i>FY 2020 Carryover Review</i>.</p>		
Coronavirus Relief Fund Education Stabilization Funds		
Funding Amount: \$21,691,840	Status: Awarded	Board Notification: These funds will be included in the County’s appropriations for Schools funds as part of the <i>FY 2020 Carryover Review</i> (as with other adjustments approved by the School Board as part of their adoption of the Schools FY 2021 budget)
<p>Funds received to support Fairfax County Public Schools, the City of Fairfax, and private schools were included in the Schools FY 2021 Approved Budget. The School Board had a work session in June to discuss a return-to-learn plan and recommendations on the utilization of this funding. Recommendations include: providing remote learning support, providing mental health services and supports, supplies and training for cleaning and sanitation, providing resources to support intervention, and providing principals and other school leaders with resources to address school needs. The allocation of CARES Act funding includes an allocation for the City of Fairfax and federally-mandated private school equitable services.</p>		

Other Funding Sources		
Coronavirus Emergency Supplemental Funding Program Solicitation FY 2020 Formula Grant Solicitation		
Funding Amount: \$404,297	Status: Awarded	Board Notification: Accept Board Item on July 14, 2020
<p>Funding has been awarded for two Police Department initiatives: 1) to assist Fairfax County Police Department with regular salary personnel that were reassigned to assist in prevention, preparation and response efforts to coronavirus for up to two years, and 2) conducting a case study with George Mason University on preventing, preparing, and responding to COVID-19 and the impacts on Fairfax County Police Department.</p>		
COVID-19 Emergency Funding Support Grant		
Funding Amount: \$75,000	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
<p>Virginia Housing (formerly Virginia Housing Development Authority) has allocated funding to the Fairfax County Redevelopment and Housing Authority (FCRHA) to cover staff salaries to allow for continued housing operations during the COVID-19 pandemic.</p>		
Virginia Department of Health – Contact Tracing		
Funding Amount: \$11,390,256	Status: Awarded	Board Notification: Funding will be included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 to be approved as part of the <i>FY 2020 Carryover Review</i>
<p>The Virginia Department of Health has provided \$11.4 million to support the County’s contact tracing program. This funding will be in lieu of the state hiring case and contact interview staff for the County. The Memorandum of Understanding between the state and County has been fully executed.</p>		

Other Funding Sources		
State Funded COVID-19 Testing - CARES Act		
Funding Amount: \$2,028,035	Status: Awarded	Board Notification: Funding will be included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 and will be approved as part of the <i>FY 2020 Carryover Review</i>
<p>The Virginia Department of Health has provided targeted funding for increased Community Testing, to support Health Department testing activities and capacity through December 30, 2020. The Memorandum of Understanding between the state and County has been fully executed.</p>		
COVID-19 Health Department Lab - PPP and Health Care Enhancement Act		
Funding Amount: \$16,694,695	Status: Preliminary Award	Board Notification: Depending on Formal Execution of the MOU, either an Accept Board item or a quarterly review
<p>The Virginia Department of Health is providing funding to cover the Public Health Laboratory Equipment and Supplies. Funding will cover a 30-month period. The County has not yet received the Memorandum of Understanding between the state and County. The state has delayed this award until early 2021; however, it is anticipated that funding will be retroactive to August 2020.</p>		
Head Start/Early Head Start Child Care Partnership and Expansion		
Funding Amount: \$627,468	Status: Awarded	Board Notification: Apply/Accept Board Item on July 28, 2020
<p>Funding has been requested to provide technology, mental health services, and personal protective equipment (PPE) supplies for the Head Start, Early Head Start, and Early Head Start Child Care Partnership and Expansion grants. The funding amount was allocated proportionally to all grants based on federal funded enrollment levels as required by the CARES Act.</p>		

Other Funding Sources		
SAMHSA COVID-19 Emergency Grant		
Funding Amount: \$139,735	Status: Awarded	Board Notification: Funding will be included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 to be approved as part of the <i>FY 2020 Carryover Review</i>
Funding will be used for two contracted peer support specialists to assist with the Fairfax-Falls Church Community Services Board’s ongoing outreach efforts and resource navigation services for individuals with substance use disorder (including opioid use disorder) leaving the Adult Detention Center and individuals referred for services who recently overdosed or relapsed because of challenges related to COVID-19.		
Assistance to Firefighters Grant Program - COVID-19 Supplemental		
Funding Amount: \$78,739	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
Funding has been awarded to the Fire and Rescue Department for the purchase of PPE and related supplies, including reimbursements, to prevent, prepare for, and respond to coronavirus.		
Employee Child Care Center – CARES Act		
Funding Amount: \$15,000	Status: Awarded	Board Notification: Award Processed Administratively per Grant Policy
Funding has been awarded to the Department of Neighborhood and Community Services for the Employee Child Care Center to help child care providers remain open to provide child care for children of essential personnel during the state of emergency declared by Governor Northam in response to the COVID-19 pandemic.		

Other Funding Sources		
2020 Federal Election – CARES Act		
Funding Amount: \$432,837	Status: Awarded	Board Notification: Funding will be included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 to be approved as part of the <i>FY 2020 Carryover Review</i>
<p>Grant funds will be used for additional costs associated with the national emergency related to coronavirus, and are to be spent to prevent, prepare for, and respond to coronavirus for the 2020 Federal election cycle. Staff is currently determining the totality of requirements needed for the upcoming election and will then determine on how best to allocate this funding, along with requesting appropriate CRF funding in addition to the funding set aside in the General Fund.</p>		
SSG Funding City of Manassas – Coronavirus Relief Fund		
Funding Amount: \$390,982 \$157,500	Status: Awarded	Board Notification: Funding will be included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 to be approved as part of the <i>FY 2020 Carryover Review</i>
<p style="text-align: center;">**Revised funding amount subsequent to the August 2020 update memorandum.**</p> <p>The Department of Family Services is the One-Stop Operator for the Northern Virginia Workforce Development Area. This area is comprised of the counties of Fairfax, Prince William, and Loudoun, and the cities therein. As the One-Stop Operator for this region, DFS operates and manages various employment programs assisting job seekers with occupational training and job placement assistance. The SkillSource Group, Inc. (SSG) has awarded funding to DFS to provide jobseeker services to residents within the City of Manassas, using Federal Coronavirus Relief Funds awarded to SSG by that jurisdiction from the Commonwealth of Virginia. These funds will provide employment and training programs for City of Manassas residents who have been furloughed or laid off due to the public health emergency.</p>		

Other Funding Sources		
SSG Funding Prince William County – Coronavirus Relief Fund		
Funding Amount: \$324,000 \$327,500	Status: Awarded	Board Notification: Funding will be included in the revised <i>FY 2020 Carryover Review</i> recommendation to the Board in September 2020 and will be approved as part of the <i>FY 2020 Carryover Review</i>
<p>**Revised funding amount subsequent to the August 2020 update memorandum.**</p> <p>The Department of Family Services is the One-Stop Operator for the Northern Virginia Workforce Development Area. This area is comprised of the counties of Fairfax, Prince William, and Loudoun, and the cities therein. As the One-Stop Operator for this region, DFS operates and manages various employment programs assisting job seekers with occupational training and job placement assistance. The SkillSource Group, Inc. (SSG) has awarded funding to DFS to assist Prince William County Economic Development, using Federal Coronavirus Relief Funds awarded to SSG by that jurisdiction from the Commonwealth of Virginia, for a variety of workforce services that are focused on helping both jobseekers and employers as part of their Workforce Reskilling and Transition grant.</p>		

Attachment: Letter dated August 31, 2020 from the Fairfax County School Board to Chairman McKay

cc: Scott S. Brabrand, FCPS Superintendent
 Tisha Deeghan, Deputy County Executive
 David M. Rohrer, Deputy County Executive
 Rachel Flynn, Deputy County Executive
 Joseph M. Mondoro, Chief Financial Officer
 Christina C. Jackson, Director, Department of Management and Budget



THE FAIRFAX COUNTY SCHOOL BOARD

8115 Gatehouse Road, Suite 5400, Falls Church, VA 22042

August 31, 2020

Fairfax County
Public Schools

571.423.1075
www.fcps.edu

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Division Superintendent

Student Representative
Nathan Onibudo

Chairman Jeffrey C. McKay
Fairfax County Board of Supervisors
12000 Government Center Parkway, Suite 530
Fairfax, VA 22035

Dear Chairman McKay:

This memorandum is intended to provide the Board of Supervisors with a request for County funds to support the Fairfax County Public Schools (FCPS) response to the COVID-19 pandemic. The COVID-19 pandemic has created a vast array of previously unanticipated costs that have strained the budgets of school divisions across the country. Costs associated with the FCPS response to the pandemic have been carefully monitored and the Division has allocated the \$20.1 million in CARES grant funding it has received toward some of the most pressing needs, as well as allocation of other existing funding sources to meet the needs of the school division. Nonetheless, FCPS finds itself in need of additional funds to support safe and equitable instruction for all students.

This document outlines \$19.6 million in unmet needs that FCPS is requesting the Fairfax County Board of Supervisors to provide. The items described below are organized within two categories of need. With the start of the school year and FCPS' plans to return as many students to buildings as quickly as possible, the Health and Safety category attends to mitigating the potential spread of COVID-19 within FCPS schools. The second category, Technology Supports for Equitable Virtual Instruction, speaks to the need for additional technology supports to continue virtual instruction during the 2020-2021 school year.

Although the items below reflect the current FCPS unmet needs, there is much uncertainty ahead. We will rely on CDC and Health Department guidance in the changing environment which may alter our plans. This list largely represents anticipated future costs as we move forward with plans to return as many students to buildings as quickly as possible. Due to the uncertainty and changing guidance from health officials, we ask for flexibility in the allowable usage of any funds the County is able to provide.

Budget Categories	Amount (\$ in millions)	Items
Health & Safety Supplies		
Supplies	\$1.20	Additional Masks & Thermadots
Cleaning and Sanitizing	\$1.00	Virex & Hand Sanitizer
Classroom Plexiglass	\$4.00	10,000 classrooms at \$400 per Teacher Shield
Technology		
Connectivity	\$1.00	MiFi or Cable Partnership
Bandwidth/Google	\$4.10	Infrastructure improvements for virtual and hybrid instruction
Classroom Cameras	\$5.00	10,000 classrooms at \$500 per Camera
FCPSOn Support	\$3.30	Tech Support Fee deferral for FY21
TOTAL	\$19.60	

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Health and Safety Supplies

The intent of items within this category is to ensure FCPS has sufficient materials to provide personal protective equipment (PPE), sanitation supplies, physical barriers, and thermometers to reduce the potential for COVID-19 spread within FCPS schools and administrative centers. FCPS' operational metrics target a two-month supply on hand for distribution so that supplies can be replenished at schools and administrative offices. FCPS has already allocated \$6.6 million for these materials from the CARES funds it received. As FCPS enters the various phases of Return to School, usage rates will increase, requiring replenishment of original allocations. We need to be ready to order and keep up with the operational demand of the school division. Therefore, FCPS is requesting an additional \$6.2 million in funding for the following items.

Face Coverings**\$1.0 million**

Cloth and disposable masks, as well as a limited number of face shields and clear mouth masks were funded from the FCPS CARES grant at approximately \$1.5 million. These funds allowed FCPS to provide all schools, administrative centers, and buses with a supply of disposable adult and youth size masks. Disposable masks will be used by anyone who arrives to an FCPS site without a face covering. Usage rates are to be established but will increase as more students return to classrooms, and as families and other community members visit schools. FCPS will require additional purchase of face coverings as current supplies are used.

Thermadots**\$0.2 million**

FCPS allocated approximately \$0.2 million of the FCPS CARES grant for hand-held thermometers, providing them to schools based on a 1 per 100 student ratio. However, FCPS has not yet purchased disposable temperature measurements that will be needed in isolation and health rooms. Purchasing these single-use thermometers for all FCPS schools is expected to cost \$0.2 million.

Sanitizing Supplies**\$0.5 million**

FCPS has provided sanitizing supplies to each of FCPS' approximately 10,000 classrooms, including spray bottles, Virex, and paper towels at a cost of \$1 million funded by the FCPS CARES grant. Usage rates are to be established but will increase as students return to classrooms, necessitating additional sanitization supplies during the school year.

Hand Sanitizer**\$0.5 million**

Over \$2.2 million in FCPS CARES funding has already been used to provide hand sanitizer for employees, classrooms, and schools. One 750-milliliter bottle of hand sanitizer has been allocated for each employee. Each of FCPS' 10,000 classrooms has been provided a one-gallon pump jug of hand sanitizer. Also, hand sanitizer stands have been placed at the entrances to buildings and other high traffic areas. With the return of staff and students to school buildings, these supplies are expected to continue to require replenishment on a regular basis.

Plexiglass**\$4.0 million**

FCPS installed plexiglass barriers in public facing areas of school offices and administrative sites but have been unable to fund plexiglass for teacher desks or

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workstations. With approximately 10,000 classrooms and a cost of approximately \$400 per plexiglass unit for a teacher's desk or station, this leaves an unmet need of \$4.0 million.

Total Health and Safety Supplies

\$6.2 million

Technology to Support Equitable Virtual Instruction

With the need to switch to virtual instruction in the spring of 2020, as well as the continuation of virtual instruction into the 2020-2021 school year, technology needs have increased and become more critical. FCPS has worked to address technology needs and make decisions based on ensuring equity of access for all students in keeping with One Fairfax. FCPS has already acquired new laptop computers for middle school students, selected elementary students, and selected instructional staff members through a lease-purchase agreement. Unmet technology needs totaling \$13.4 million are listed below.

MiFi/Connectivity

\$1.0 million

With the shift to virtual instruction, ensuring that all FCPS students have access to the internet is critical. FCPS has allocated \$1.4 million in funding for MiFi's (\$0.2 million from the FCPS CARES grant, \$1.2 million funded from recurring COVID-19 reserve costs in the FY21 budget). This allocation was based on an initial projection in late spring to ensure that approximately 3,000 MiFi devices were operational for a portion of the 2020-2021 school year. To date, FCPS has distributed approximately 5,500 MiFi devices to families in need. To mitigate the cost of the rising number of families in need, we have taken two actions:

1. Migrated our MiFi plan to a fixed cost, unlimited data plan per device to prevent rising data costs. The new data cost per device is \$400/year.
2. Entered a partnership with Cox Communications to provide low-cost, unlimited internet service to qualifying families via their Connect2Compete program. This new partnership will reduce the annual cost per family to \$120/year.

While we plan to migrate as many families as possible from the MiFi program to the Connect2Compete program, not all FCPS families will qualify for the new program. We believe we will have a transition period this year as we identify those families, and we may need to continue to fund the MiFi program for the majority of identified families for the upcoming school year. Right now, approximately 6,000 families may need a MiFi device. We estimate the total cost for the program could be as high as \$2.4 million, though we hope to reduce that cost as we transition to Cox. Nonetheless, we anticipate a need for at least \$1.0 million to fully supply all students who need a MiFi.

Bandwidth

\$3.6 million

In addition to cameras, hybrid instructional models require that FCPS make infrastructure improvements to increase bandwidth capacity so that many concurrent HD video streams can be supported at FCPS sites. In planning for these improvements, FCPS has partnered with internet service and equipment providers to identify the best improvement strategy. The resulting solution involves the acquisition of an additional 20Gbps of internet bandwidth from Cox Business to bring the total internet bandwidth to 60Gbps. Infrastructure equipment must be upgraded to allow for the additional video conferencing traffic on the network. These upgrades include

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core routers, switches, enterprise firewalls, and internet bandwidth traffic management and shaping devices, along with necessary cabling and connectors. The total cost for this upgrade is \$2.9 million for year one. FCPS will incur additional maintenance costs of approximately \$720,000 annually on infrastructure after 2020. Equipment maintenance is required for hardware failure, software upgrades, bug fixes, and security patches.

Google**\$0.5 million**

During the spring virtual learning experience, many FCPS teachers employed Google's G Suite for Education tools to enhance student learning. At the time, Google had made many paid premium features available to schools for free to aid in the virtual transition. As of September 30, those premium features will no longer be available free of cost. FCPS principals and teachers strongly advocated for the value of those premium features. Additionally, the premium features include the added security and Google environment management tools which FCPS was already exploring to address the increase in the use of those tools. We are now seeking to purchase the Google Enterprise license for \$0.5 million in school year 2020-2021 so these educational tools continue to be available to teachers and students. This will also support FCPS migration to a new learning management system (Schoology) which integrates with the Google environment, supporting the G Suite for Education as an integral component of student learning given its key functionality and features.

Classroom Cameras**\$5.0 million**

The COVID-19 pandemic has brought about a need for webcams and conferencing technologies that did not exist previously. In order to meet instructional needs for students this school year, FCPS anticipates a need to employ hybrid instructional models that would involve teachers instructing from FCPS classrooms with both in-person and virtual students or teachers instructing virtually from their homes to in-person students. These hybrid instructional models are not well-suited to web-conferencing via a teacher's laptop webcam because this set-up limits interactivity and engagement between students. Classroom cameras would provide for instruction more similar to experiences when both teachers and students are together in the classroom. The \$5.0 million in funding would allow FCPS to outfit classrooms to support a more engaging model for student learning.

FCPSOn Support**\$3.3 million**

FCPSOn provides a laptop or other computing device to FCPS students for use at home and school. Historically, FCPS has charged high school students a technology support fee with implementation of FCPSOn at a rate of \$50/\$25/\$0 depending on free and reduced meal eligibility and special education assistive technology requirements. Starting in the 2020-2021 school year, middle school students were also expected to pay a similar fee. In the current fiscal year, fees were expected to provide \$3.3 million (\$2.2 million from high school students, \$1.1 million from middle school students) to cover part of the technology support of FCPSOn costs. Because of increased economic hardship on FCPS families, FCPS waived the FCPSOn fees for FY21, necessitating an infusion of \$3.3 million to support FCPSOn's provision of computing devices to students.

Total Technology for Virtual Equitable Instruction**\$13.4 million****Grand Total****\$19.6 million**

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Again, our request largely represents anticipated future costs as we move forward with plans to return as many students to buildings as quickly as possible. We strongly advocate for flexibility in the allowable usage of any funds the County can provide. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Ricardy J. Anderson".

Ricardy J. Anderson, Ed.D.
Chairman

cc: School Board Members
Scott Brabrand, Division Superintendent